

MCTFS/UD/MIPS/ODSE/MOL/DFAS SUPPLEMENT

1. MODIFICATIONS TO AVIATION CAREER INCENTIVE PAY (ACIP)

a. ACIP has been streamlined within MCTFS to reduce reporting errors and to prevent over- or under-payment. New data elements have been added, and reporting has changed significantly to eliminate confusion and the necessity of reporting multiple TTCs.

b. Permanent flight orders issued by the CMC (MMOA-2) assign aeronautically designated officers to flying status. Permanent Change of Station orders for these members will specify a duty assignment of either Duty Involving Flight Operations (DIFOP) or Duty Involving Flight Denied (DIFDEN). New data elements ('FLIGHT STATUS' and 'FLIGHT STATUS DATE') have been created to clarify whether a member is in a DIFOP or DIFDEN status, and to clarify when a member entered that status. An implementation utility will populate the FLIGHT STATUS for all aeronautically designated officers based on their current or most recent ACIP pay code. **(Please see "Special Instructions for Drilling Reserves," below, for important information pertaining to aeronautically designated members of the SMCR and IMA.)**

c. Active Duty Join. When an active duty aeronautically designated officer reports to a unit, the clerk must use the officer's orders as the source document to report the join. (In the past, upon join, several TTCs needed to be reported in order to start/stop a member's ACIP; however, using the correct join statement will ensure an aeronautically designated officer's record is correct for ACIP purposes.) Report as follows:

TTC 020 049 JOIN RUC _____ MCC ____ DU DIFOP|

5-byte Reporting Unit Code—↑
3-byte Monitored Command Code—↑

OR:

TTC 020 050 JOIN RUC _____ MCC ____ DU DIFDEN|

5-byte Reporting Unit Code—↑
3-byte Monitored Command Code—↑

d. Reserve on Active Duty Initial Join. To join an aeronautically designated Reserve officer to active duty from the Reserves, use one of the following initial join TTCs as appropriate, using the officer's orders as the source document. Using the correct

initial join statement will ensure an aeronautically designated officer's record is correct for ACIP purposes. **It will not be necessary to report the ACIP entitlement or the Flight Status.** Report as follows:

TTC 022 016 INIT JOIN RUC _____ MCC _____ DU DIFOP|
5-byte Reporting Unit Code _____ ↑
3-byte Monitored Command Code _____ ↑

OR:

TTC 022 017 INIT JOIN RUC _____ MCC _____ DU DIFDEN|
5-byte Reporting Unit Code _____ ↑
3-byte Monitored Command Code _____ ↑

(1) Reporting of these TTCs will place the member in the correct Flight Status. MCTFS will then determine eligibility to receive ACIP based on the current total of the member's operational flying time and whether or not the member has passed the required gates. If he/she is determined to be eligible, MCTFS will start or continue the member's ACIP with the correct pay code. Additionally, MCTFS will then either start or stop the member's operational flying clock as necessary. (It is important to remember that Operational Flying Time ONLY accrues when a member is assigned DIFOP orders.)

(2) Should a unit attempt to report any other sequence of TTC 020 or 022 on an officer whose primary MOS is equal to 7380, 7500 through 7599, or 9907, the transaction will fail.

e. FLIGHT STATUS. SMCR/IMA joins were not changed. Therefore, aeronautically designated members of the SMCR who are joined to a rated position in an SMCR unit must have the appropriate Reserve join entry reported, **AND** one of the following, depending on their flight status, in order to ensure the member's record is correct for ACIP purposes. Report as follows:

TTC 464 DIFOP ED _____|
8-byte Effective Date _____ ↑

OR:

TTC 465 DIFDEN ED _____|
8-byte Effective Date _____ ↑

(1) Reporting either of the above TTCs will change the officer's flight status, if necessary, and determine eligibility for ACIP based upon the member's operational flying time total and whether he/she has passed the required gates. If the member is determined to be eligible, MCTFS will start or continue the ACIP payment with the correct pay code as necessary, and start or stop the member's operational flying clock.

(2) Additionally, one of the above TTCs must be used to report any aeronautically designated officer whose flight status changes during an assignment.

f. SPECIAL INSTRUCTIONS FOR DRILLING RESERVES. Currently, all officers in the SMCR and IMA whose primary MOS is equal to 7380, 7500 through 7599, or 9907, and who are in receipt of ACIP, are paid with a DIFOP pay code (55112). The implementation utility for this project, therefore, will populate FLIGHT STATUS for every SMCR/IMA pilot with 'DIFOP'. Administrative personnel must identify those aeronautically designated SMCR/IMA members who are in a DIFDEN billet and report TTC 465 000 (DIFDEN ED _____) as soon as possible following this project's implementation. (Use the officer's original orders as the source document for both the billet information and effective date.) Reporting this sequence will post the correct FLIGHT STATUS identifier, prevent operational flying time from accruing erroneously and gate passages from being populated incorrectly, and will ensure payment of continuous ACIP (for those determined to be eligible) with the correct DIFDEN pay code (55113). If this TTC is not reported on those individuals in a DIFDEN billet, under- or over-payment of ACIP is possible.

g. OPERATIONAL FLYING GATES. Routines in PUREX will now calculate and populate gate passage and failure information based on the member's operational flying time total and the amount of time elapsed since the member's Aviation Service Entry Date. Waivers of gate passage requirements or corrections to gate information may only be reported by CMC (MMOA). Gate information is displayed on the ACIP User View Screen, the Marine On-Line ACIP/ACP Information Screen, and the member's Leave and Earnings Statement. Gate passage requirements are as follows:

(1) Aeronautically designated officers must obtain 8 years of operational flying time within the first 12 years of aviation service, counted from the officer's Aviation Service Entry Date, to be entitled to continuous ACIP until the 18th year of aviation service (regardless of duty assignment or flight status during the intervening years). An officer who has obtained six years of operational flying time within the first 12 years of aviation service may apply to HQMC (MMOA-2) for a waiver to the eight-year requirement.

(2) Aeronautically designated officers who obtain 10 years of operational flying time within the first 18 years of aviation service are considered to have passed Gate Two "LOW" and are entitled to continuous ACIP to the 22d year of aviation service (regardless of duty assignment or flight status during the intervening years).

(3) Aeronautically designated officers who obtain 12 years of operational flying time within the first 18 years of aviation service are considered to have passed Gate Two "HIGH" and are entitled to continuous ACIP to the 25th year of aviation service (regardless of duty assignment or flight status during the intervening years).

(4) Entitlement to continuous ACIP ceases for an aeronautically designated officer, Colonel and below, upon reaching the 25th year of aviation service. If the officer is issued DIFOP orders past the 25th year of aviation service, however, he/she will be entitled to monthly, or conditional, ACIP for the duration of those orders.

(5) Aeronautically designated warrant officers (those holding a primary MOS of 7380) are not required to pass gates, and are entitled to receive continuous ACIP at the over 14 years of aviation service rate, without reduction.

h. AVIATION DATA ELEMENTS. The correctness of an aeronautically designated officer's aviation data elements is critical to the proper calculation and payment of ACIP, and it is the responsibility of the individual officer to ensure the correctness of aviation data elements within his/her record. Those officers who need discrepancies corrected within their records must initiate corrective action by completing an Administrative Action (AA) form and forwarding it to HQMC (MMOA). All aviation data elements, including the new FLIGHT STATUS (either DIFOP or DIFDEN) and FLIGHT STATUS DATE (the date the officer entered the respective status) are displayed on the member's Leave and Earnings Statement, on the MCTFS ACIP User View, and on the MOL ACIP/ACP Information Screen as shown below:

**Aviation Career Incentive Pay (ACIP)
Aviation Continuation Pay (ACP)
Information**

Current as MCTFS Cycle Dated: Thu, Oct 16, 2003

Aviation Service Entry Date: 19840820	Flight Status: DIFOP
Pilot Designation Date: 19851213 20030614	Flight Status Effective Date:
Incurred Obligated Service Date: 20050520	OpFly Gate First Year Date: 199008
OpFly Computation Date: 20030930	OpFly Gate Second Year Date: 199709
OpFly Time Base Date: 19840820	OpFly Gate 1: P
OpFly Start Date: 20030614	OpFly Gate 2: P
OpFly Stop Date: 20000707	
OpFly Time Total: 1101	

Aviation Career Incentive Pay (ACIP)

FROM DATE	TO DATE	AMOUNT
20030614	Present	\$0.00
20000707	20030613	\$0.00

Aviation Continuation Pay (ACP)

Current Contract Agreement Effective Date:

20030220

Next Annual Installment Date: 20040220

Current Contract Agreement Months: 27

Next Annual Installment Amount:

\$0.00

Total Current Contract Entitlement: \$0.00

Total Accumulated Amount: \$0.00

2. AUTOMATED INDIVIDUAL READY RESERVE PROMOTIONS

a. The composite score and select grade routines have been modified to accommodate members of the Individual Ready Reserve (IRR). If an IRR member is selected for promotion, the promotion routine will also be automated.

b. This process will execute and consider all IRR Members (Training Group 'H') whether joined to the IRR or serving on a period of active duty. This process will mirror the SMCR process, but will have a validation period of thirty-six months for the rifle, and twenty-four months for the PFT and proficiency/conduct marks.

c. IRR Marines are not required to take a PFT, qualify with a weapon, receive proficiency/conduct marks, or take a General Military Subject Test. Therefore, all advisory messages will be suppressed when IRR members are not serving on a period of active duty.

d. IRR members will be included in the Reserve Promotion composite score process which will execute on approximately 31 May 2004 for the July 2004 Promotion Period.

3. STOP/LOSS AND MISCELLANEOUS MOB ENHANCEMENTS

a. This SCR will add logic to the Involuntary Extension (Stop/Loss) transaction to now build an Extension remark so that administrators will have visibility on the prior ECC or prior Reserve ECC depending upon whether the member is active or reserve. The Involuntary Extension will add the number of months to the existing EAS/ECC for active personnel or Reserve ECC for reserve personnel. The unit will no longer be required to report COFG(I).

b. A new TTC sequence has been added to cancel a involuntary extension so that when a Stop/Loss order is lifted, reporting this transaction will close the Extension remark, zero out the Invol Extension Flag, and post the prior ECC from the Extension remark to the EAS/ECC or prior Reserve ECC from the Extension remark to Reserve ECC, whichever is the case. NOTE: If the prior ECC is expired and the member will not be dropped immediately, the new EAS/ECC or Reserve ECC must be reported to maintain the member's pay account. Report as follows:

TTC 119 002 INVOL EXTENL CANCEL|

c. This project also causes TTC 119 001 INVOL EXTENL INDEF MO| to only post on Officers. Enlisted members should not be placed in indefinite Stop/Loss. Reporting this transaction on enlisted members will fail.

d. This SCR corrects a problem where Reservists who are being joined back from desertion did not have their Reserve Record Status Code updated by the join transaction. The Reserve Record Status Code will now post based upon the member's Reserve pay status.

e. A new PUREX routine will check for expired MOB STATUS dates. Only delay and deferment are reported with a date. If an expired MOB STATUS is found the MOB STATUS, MOB STATUS EFFECTIVE DATE and MOB STATION MCC EDA will be zero'd out.

4. **PROMOTION RESTRICTIONS FOR ADMINISTRATIVE REDUCTIONS**

a. This MCTFS System Change Request will modify the reporting of administrative reduction (TTC 056 Seq 001) to restrict members promotion eligibility for a specified period based upon the grade to which reduced.

b. Per the Enlisted Promotion Manual (MCO P1400.32) when reduced administratively, members will be restricted as follows:

(1) for private or private first class, three months (Restr Cd '1') ;

(2) for lance corporal or corporal, six months (Restr Cd '2') and ;

(3) for sergeant, twelve months (Restr Cd '3').

c. If a member already has a Promotion Restriction established before the reporting of admin reduction, and the restriction termination date for the admin reduction is less than the date already established, the established date and restriction code will remain valid.

5. **ADDITION TO SCHOOL COMPLETION TRANSACTION**

a. This SCR will create an additional Formal Service School completion grade of 'CI - ACADEMIC COMPLETED/PRACTICAL APPLICATION INCOMPLETE', which will identify those members who have completed the academic portion of a school but who, for reasons beyond their control, were unable to complete the practical/hands on application.

b. This SCR will allow for units to report TTC 097 000 (SCOL ___ COMPL GRADE __) using the new grade code of 'CI' and when the practical/hands on application is complete, report TTC 097 000 again using the grade code of 'PA' (passed).

c. This will allow for both grade codes of 'CI' and 'PA' to be resident on the SCHOOL-SPECIAL-SKILL-136-RMK.

6. **ADDITIONAL CIVILIAN EDUCATION CERTIFICATION CODES** New Civilian Education Certification Codes of 'F' (Exit Exam Failure) and 'X' (GED - National Guard Youth Challenge Program) have been added to Table 71 and are now reportable within TTC 151 001 (CIV EDUC).

7. **DELETION OF MAGTF DESIGNATOR.** MAGTF DESIGNATOR (TTC 499 030) is a four-byte field used to report a Marine's affiliation with a Marine Air/Ground Task Force. A new TTC sequence has been created which will post blanks to this field, thereby removing old and/or erroneous MAGTF information from a member's record. Report as follows:

TTC 499 029 MAGTF DESIGNATOR DELETE|

8. **ENHANCEMENT TO OFFICER TIME LOST**

a. This modification is based on an interim change (IC 23-03) to the DODFMR, Vol. 7A, issued on June 4, 2003, changing the effect of lost time absence from duty on creditable service for officers. Specifically refer to par. 010102B.1 of the IC 23-03.

b. An enhancement has been added to the logic in TTC 322 Time Lost and 231 Credit TIME-LOST to remove any adjustments to the PAY-ENTRY-BASE-DATE upon reporting of TIME-LOST.

9. **PRIMARY-MOS-CODE AUTOMATION.** This modification to TTC 097 (Service School Completion) will automate the PRIMARY-MOS-CODE assignment in MCTFS of Marines graduating from training with guaranteed enlistment occupational specialties. Adding this modification will assist Marine Corps planners in the tracking and execution of manpower plans. Currently many Marines still carrying 9900 type occupational specialties through the entry-level pipeline are not considered within their correct specialty. Among other things, this will help ensure more accurate personnel promotion and retention calculations.

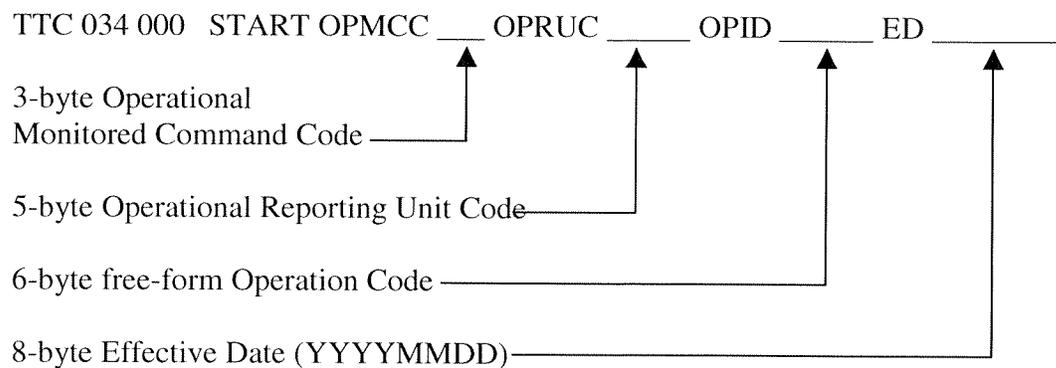
10. **MODIFICATION OF TTC 054 ACCEPT APPOINTMENT TO ALLOW RETENTION OF PREVIOUSLY HELD ADDITIONAL MOS'S**

a. This is an enhancement to the logic in TTC 054 "ACCEPT APPOINTMENT" to retain some enlisted additional military occupational specialties upon processing of appointment acceptance from enlisted to officer.

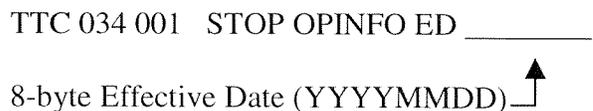
b. This modification will ensure enlisted Marines appointed as officers with previous additional military occupational specialties in the system, will retain any specialties that are either applicable to officers, or show a specific type of skill, which could possibly influence future assignments as an officer.

11. OPERATIONAL INFORMATION REMARK

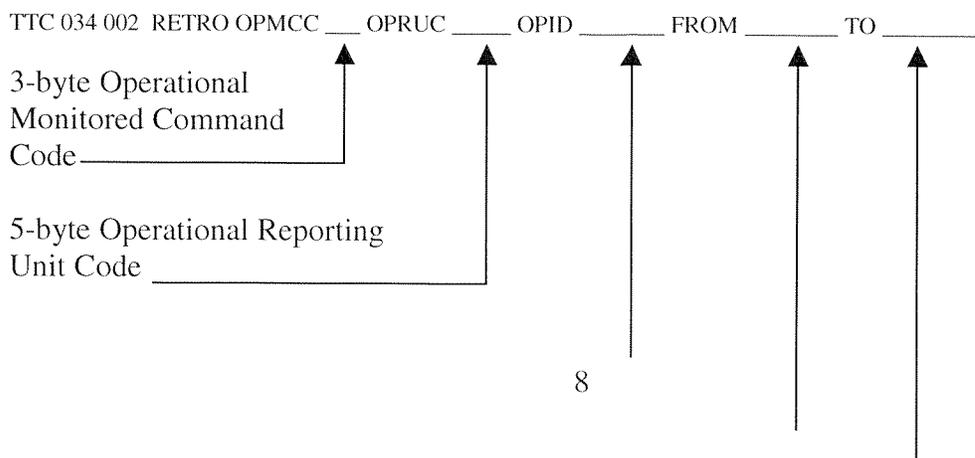
a. In January 2004, an emergency standalone to report Operational Information was linked. This enables deployed units to more accurately track and/or locate personnel in theater while not having to actually attach them, although these sequences are not intended to replace bona fide attachments. In the time elapsed since this standalone linked, Operational Information has been displayed on the MCTFS 'TOUR' screen and stored on a file for retrieval. With this Software Release, an Operational Information Remark has been created which will move all information from the file to the remark, which will be displayed on the MCTFS 'TOUR' screen. Changes have been made to the English within the TTC sequences for reporting. Operational Information may be reported by deployed units as follows:



b. At the conclusion of an individual's participation in the operation, reporting of the 'STOP' sequence will close the individual's remark. Report as follows:



c. To retroactively report participation in an operation, report as follows:



6-byte free-form Operation Code _____

8-byte FROM date (YYYYMMDD) _____

8-byte TO date (YYYYMMDD) _____

d. An implementation utility will take all previously reported OPERATIONAL INFORMATION and move it to the new remark.

e. Delete As Erroneous and Delete/Add processing is permissible for each of the above sequences. Operational Information Remarks will be closed upon a Marine's transfer or drop from active duty. If a member has an open Operational Information Remark, it must be closed by reporting sequence 001 ('STOP') before a new remark can be opened.

12. **COMPONENT CODE KM TO CF OR C7.** This enhancement of TTC 109 000 (COMP__ED__) will allow the MISSO's to report that a mobilized reservist has been issued Active Duty Special Work (ADSW) orders without a break in service. The component code change will accommodate this situation and accurately update the member's record. Provide a copy of the member's ADSW orders to the servicing MISSO to affect this transaction. **Although this initiative is being listed with the software release it will not become effective until 31 May 2004.**

13. **COLLECTION SERVER ENHANCEMENTS.** The following are the enhancements the field will benefit from with this release:

a. A Data Base User Manager (DBUM) role will be added so the MISSO's/MISSA can manage units within their JURIS. This will enhance management effectiveness and allow proactivity in providing critical information to units that use the collection server. This will also allow the MISSOs/MISSA the ability to query the database.

b. The date/time stamps on the remote courier window will now reflect Central Standard Time (CST) regardless of entry location. This will give the field the same confidence they now have with Reflections (Job Number). In addition, a column for file size is being added to the remote courier tab to reflect the size of the file that was received by the mainframe. This will allow users in the field to react prior to cycle if problems exist.

c. A system pre-test is being emplaced to allow individual units the ability to verify system compatibility when accessing the database. This will notify users of either system compliance or non-compliance. In the event of non-compliance it will also provide the user feedback on system deficiencies, thereby allowing corrective action.

d. A new process will allow field users the ability to toggle on and off the Commander's Unit Diary Data Base (CUDDDB) postings. This will be of significant assistance to units using a jurisdictional server. Most have been experiencing problems in the upload of unit diaries. This remedy should prevent the current slow-downs resulting from transaction overload.

e. Enhance the Tables TRECON to allow loading regardless of diary entries in the transaction pool. This will remove the restriction that prevents units from running TRECON with no unit diaries in the transaction pool. This was a major issue affecting all jurisdictional servers.

14. AUTOMATED PAYMENT OF RESERVE FOREIGN LANGUAGE PROFICIENCY PAY

a. This SCR will automate FLPP for Reserve Marines assigned to an eligible linguistic MOS when the performance of a drill (TTC 842) or completion of a period of active duty for training (TTC 801, Compl AcDuTra) is reported. A member's MCTFS record must include a foreign language 118 remark, Defense Language Proficiency Test (DLPT) scores that meet the minimum requirements, and dates that correspond to the effective dates of the reported event. This process will replace the current requirements for payment of FLPP to Reserve members. The old method required administrators to forward a NAVMC 11200 with supporting documentation to the MCRSC reserve pay finance officer for issuance of a miscellaneous credit.

b. The following are the reserve pay codes for FLPP:

Pay item description	Pay Code		Tax
	Officer	Enlisted	Code
FLPP - Category 1 (drills)	57181	57281	1, 4, 5
FLPP - Category 2 (drills)	57182	57282	1, 4, 5
FLPP - Category 1 (AcDuTra)	57183	57283	1, 4, 5
FLPP - Category 2 (AcDuTra)	57184	57284	1, 4, 5.

16. SPECIAL PAYMENT FOR OFFICERS EXTENDING DUTY OVERSEAS

A new process will provide finance officers the capability to report the payment of overseas extension bonuses for officers. Modifications have been made to TTC 577 000 (STRT EXT PAY) and TTC 578 000 (STOP EXT) allowing these transactions to be used for officers as well as enlisted. As with enlisted, the overseas extension bonus payment for officers is payable in 12 monthly installments of \$166.66. The new pay entitlement code is as follows:

<u>Pay item description</u>	<u>officer pay code</u>	<u>tax code</u>
Overseas extension bonus	16800	1, 4

17. **NEW PAYMENT REMARK (997 REMARK) FOR PRIVATIZED HOUSING.**
 A new 997 payment remark has been created to identify the Privatized housing payments that are made to the vendor/financial Institution.

18. **PERSONAL STATEMENT OF MILITARY COMPENSATION (PSMC) ON MARINE ON-LINE.** The PSMC which was formerly mailed, is now available to individual Marines at www.mol.usmc.mil The appearance has changed slightly and an example is provided below:

Defense Finance and Accounting Service
 Kansas City Site
 Kansas City, Missouri 64197-0001

EXTRACT DATE:

20040316

SUBJECT: PERSONAL STATEMENT OF MILITARY COMPENSATION

NAME: SMITH, JOHN DOE

DSSN: 6796

SSN: 0123456789

RUC: 01010

RANK: XXXXX

PLAT: ABCD

SUMMARY:

ANNUAL DIRECT COMPENSATION:	\$0.00
EXPENSE ALLOWANCES:	\$0.00
INDIRECT COMPENSATION:	\$0.00
SUBTOTAL:	\$0.00

DIRECT COMPENSATION

A. MILITARY PAY	<u>ANNUAL RATE</u>	<u>MONTHLY RATE</u>
BASIC PAY:	\$0.00	\$0.00
BAH OR HOUSING VALUED AT BAH RATE	\$0.00	\$0.00
BAS OR MEALS VALUED AT BAS RATE:	\$0.00	\$0.00
B. INCENTIVE AND SPECIAL PAY		
TOTAL INCENTIVE AND SPECIAL PAY	\$0.00	\$0.00
FEDERAL TAX		
ADVANTAGE: MARRIED 0 EXEMPT	\$0.00	\$0.00
TOTAL DIRECT COMPENSATION (A+B)	\$0.00	\$0.00

EXPENSE ALLOWANCES

TOTAL EXPENSE ALLOWANCES	\$0.00	\$0.00
--------------------------	--------	--------

INDIRECT COMPENSATION

A. RETIREMENT	<u>MONTHLY RATE</u>	
<u>ANNUAL RATE</u>		
7% x \$6,563.40(BASIC PAY)	\$0.00	\$0.00
 B. MEDICAL CARE	 \$0.00	 \$0.00
12 PAY PERIODS TIMES \$78 OR \$192		
 C. DEATH AND SURVIVOR PROGRAMS		
1.7% x \$6,563.40 (BASIC PAY)	\$0.00	\$0.00
 D. FEDERAL INSURANCE CONTRIBUTIONS ACT (FICA)		
SOCIAL SECURITY (6.2%)x \$6,563.40 (BASIC PAY)	\$0.00	\$0.00
MEDICARE (1.45%)x \$6,563.40 (BASIC PAY)	\$0.00	\$0.00
INDIRECT COMPENSATION (A+B+C+D)	\$0.00	\$0.00

19. OPERATIONAL DATA STORE ENTERPRISE (ODSE) ENHANCEMENTS

a. A new data element was created within the ODSE_CYCLE-INFO folder to indicate a full file refresh was accomplished. This element is titled REFRESH INDICATOR. The value is Y for yes or N for no. For example, Cycle 098 is a full file refresh. A "Y" will be posted to the REFRESH INDICATOR. Cycle 099 is a regular cycle, therefore "N" will be posted to the REFRESH INDICATOR.

b. The narrative list of changes to ODSE for SR 1-04 are located at the following Web sites:

(1) Camp Butler: <https://smarts.okr.usmc.mil/>

(2) MCB Hawaii: <https://smarts.mcbh.usmc.mil/>

(3) Kansas City: <https://smarts.kct.usmc.mil>