



## UNITED STATES MARINE CORPS

MANPOWER INFORMATION SYSTEMS SUPPORT ACTIVITY

1500 E. BANNISTER ROAD

KANSAS CITY, MISSOURI 64197-0520

IN REPLY REFER TO

1080

MISSA

20 Oct 03

### ONLINE USER MANUAL UPDATE NOTICE 2-03

Subj: MARINE CORPS TOTAL FORCES SYSTEM PERSONNEL REPORTING  
INSTRUCTION MANUAL (MCTFSPRIM) USER MANUAL

1. Purpose. To provide information concerning recent updates to the MCTFSPRIM User Manual encompassing changes up through Software Release 2-03. These changes will be **green** in the on-line PRIM.

2. Summary of Changes.

a. Chapter 4. Added "RACE AGGREGATE CODE" with listing of new codes for Race, Ethnic, and Race Aggregate in Section 1.

b. Chapter 5. Added NOTE 2 for information concerning reporting MOS (Officer's promoted to Colonel) in Section 9; added NOTE for RESERVE MGIB SUSPENSE and REINSTATE (TTC 906 002/003) and inserted missing 4-byte INCNT DATE in English statement for MGIB SR KICKER (TTC 910) reporting in Section 16.

c. Chapter 6. Clarification of 5-byte RUC information for reporting FR TAD (TTC 107) and ATT TERM (TTC 461) in Section 3; clarification of LMCC and PMCC spelled out Last MCC and Present MCC in Section 6.

d. Chapter 7. Marine Corps Institute (MCI) Total Score Quantity fields have been expanded from 2-bytes to 3-bytes (see Composite Score Worksheet Figure 7-1), and changed maximum Self-Education Points from 75 to 100 for computation of Composite Score, and removed DELETE LCPL/CPL COMPOSITE SCORE (TTC 288) entirely along with all information associated with those sequences in Section 6; Added NOTE to reporting Officer Promotion (TTC 066) (if Officer promoted to Colonel) and added clarification for reporting PRES GRADE (TTC 050) and PERM GRADE (TTC 059) in Section 7.

e. Chapter 8. Added a NOTE indicating **not** to use SGLI (TTC 309) statement to change effective date of SGLI in Section 5.

f. Chapter 9. Added two new references in the reference area at the beginning of Chapter 9 for U.S. Code Title 37, Section 321, Chapter 5 and SECNAVINST 7220.87, The Navy Judge Advocate Continuation Pay (JACP) for further research of JACP information. Added information listing the additional type of personnel now able to receive Special Duty Assignment (SDA) pay in Section 2; added instructions for reporting JACP. TTCs 586, 133, 132, and 126 will start, stop, credit and check JACP in Section 13.

g. Chapter 10. Duty Correspondence Points will automatically be calculated in MCTFS as explained in Section 1.

h. Chapter 12. Information pertaining to VA-Form 21-8951-2 that is no longer required for waiver of VA compensation was replaced with cross-referencing the Certification requirements on the BIR (Figure 12-3) that is required for VA compensation. The RRCR has been added to options M and N of the CICS Reports Menu for the purpose of requesting the annual audit as indicated in Section 3.

i. Index. Added JACP and Race Aggregate to Index and corrected page numbers.

j. Added JACP and LSEDS to Appendix A and B.

3. Point of contact for changes or updates is CWO-3 Brad Acuff, MISSA, e:mail [AcuffBJ@MFR.USMC.MIL](mailto:AcuffBJ@MFR.USMC.MIL).

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